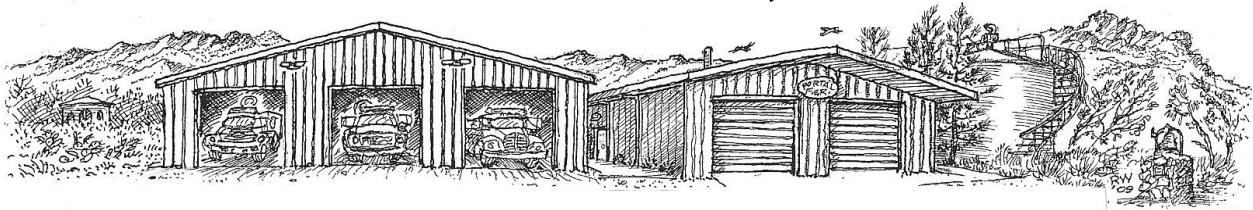


Portal Rescue, Inc.



P.O. Box 16331, Portal, AZ 85632
(520) 558-2206

Board Meeting – May 11, 2023

Attending: Board members Cary Booth, Dinah Davidson, Alina Downer, Jackie Lewis, David Newton, Aaron Smith, and Penni Parrish;

Additional Active Members Bonnie Bowen

Additional Community Members Pat Espenak, Scott & Kathleen Huber

1) **Call to Order** President Cary Booth called the meeting to order at 6:00 p.m.

2) **Adoption of Agenda**

The Agenda was adopted unanimously without amendment after a motion by Cary and a second by Dinah.

3) **Acceptance of Minutes**

The minutes were accepted unanimously without amendment after a motion by Cary and a second by Jackie.

4) **Reports**

a) **Fire Chief (David Newton)**

Operations: One brush fire on March 31st. Good turnout of firefighters.

Training: Good attendance at the First Weds. All Responder trainings. And okay attendance at the 3rd Saturday- Fire Trainings.

- Essary and Newton completed a course on wildland chainsaws.
- Newton completed a course on "Homeland Security Exercise and Evaluation".
- Peter LaRue and Lee Dyal have trained about 10 responders on their nifty new map system.

Vehicles: All vehicles are in service.

Grants:

The Grant we received from the Arizona Department of Environmental Quality to participate in their pilot program to remove and replace PFAS containing foam has been completed. On April 3rd a vendor removed the (7) five gallon pails of Class B AFFF foam we had and replaced it with (7) five gal pails of a Class B foam that does not contain any PFAS.

Building Maintenance:

Outside lights on the fire garage have been replaced with yellowish LED lights on a 6-9pm timer. One white motion light outside the ambulance bay remains to be replaced.

b) EMS Chief (Alina Downer)

Calls: There have been 6 calls since our March 11 meeting; 2 in March, 3 in April, and 1 in May so far.

- We had one mass casualty car accident with 2 EMT's, 4 patients and delayed dispatch of Douglas Fire. Chief Newton has made SEACOM aware of the problems with dispatch on this incident, but we are still experiencing some irregularities.
- On our latest call, Portal Rescue was dispatched 10 minutes after Douglas Fire. This spring available EMT's have been limited due to travel schedules and illness, but availability will likely be better this summer.
- We are currently averaging 3 calls a month for 2023.

Events:

- Portal Rescue has received 100 continuous chest compression training kits from the American Heart Association in partnership with Douglas Fire and with grant funding from the Arizona Community Foundation. Douglas's Chief Lomeli and AHA's Melissa Dye presented the final batch of kits to us in person at the station. EMT's will be scheduling training classes for any community members willing to learn some life saving skills.
- 3 EMT's attended Portal Rescue's BBQ- special thanks to Jackie for all her efforts organizing the food setup and more!
- Our next EMT meeting is this Monday, May 15th at 10 am.
- On May 20th 2 EMT's will attend the FOCC Garden Party with Rescue 233 and provide handouts/info to the community.

c) Treasurer (Jackie Lewis)

TREASURER'S REPORT

- Total cash assets: \$149,372.25
- Petty cash on hand: \$3763.50
- Deposited donations: \$1310.00
- Total Income to Date: 20,089.67
- Chili's On brought in approx.\$7,100.00
- Total Expensed to Date: \$36,526.21

We have a CD maturing May 18th and I will be in contact with Vicki Merritt of Edwards Jones for reinvestment options. The board members will receive and email with the options and will vote to choose where the money is reinvested.

We have 2 more CDs maturing this year. The same procedure will be used to determine reinvestment decision.

d) **Secretary (Penni Parrish) –**

No updates to provide. This is Penni's first meeting.

e) **Vice-President (Dinah Davidson)** Dinah welcomed Penni's takeover of secretarial responsibilities and volunteered to continue doing the flyers on PR members. The next ones should go out in July and include our new EMT Chief.

f) **President (Cary Booth) –** no updates to provide.

5) **Continuing Business**

a) Chili's On Review – Change tentative date to Sunday, February 18 so it falls on President's Day weekend. The committee will determine a name that can carry through multiple meal options as well as determine the meal theme for 2024.

b) Point and Perks Committee- Committee did not meet, but David did re-establish contact with the VFIS Length of Service Award Program (LOSAP) folks. And at Dinah's request asked them if members who qualify as both EMTs and Firefighters independently can receive a double portion of that year's award allocation. LOSAP folks said yes. A formal statement of qualifying criteria (points) needs to be written and presented to the board.

c) Red brush 6 – Tabled discussion til future meeting. There is still a plan to sell the vehicle in the future.

d) Portal Rescue's annual BBQ - Thanks to Jackie Lewis, the annual BBQ was again successful. Aaron Smith argued, and it was agreed, that the event be rescheduled for fall, when the community is not so busy. The next event would be during fall (late September) 2024. Estimated 50 people in attendance.

6) **New Business**

a) Financial decision – Bank Hapaolim CD matures 5-18-23. An email vote will be taken to approve or deny Edward Jones recommendation for purchase. (On May 18th the board voted to purchase new CDs. 1 year at 5.15%)

b) Review of classroom rental paperwork for updates – Discussion of Howard Topoff's request to revisit the Room Rental Agreement verbiage. Jackie recommends removing any virus restrictions from the main page and having a separate document available if necessary. There was a general consensus that the Covid-19 regulations should be removed. VFIS does not offer umbrella policies. They recommend that the renting/using parties supply proof of insurance and sign the liability form. The issue is the liability on Portal Rescue as it was built to be a training facility space for Portal Rescue EMT and Fire volunteers, but it has evolved into a space that the community uses as a place for private and public meetings. At this point, PR's insurance carrier

does not offer coverage that protects PR from liability. Per Dinah, was appointed to look into insurance issues for use of facilities for events outside usage by Portal Rescue.

- c) Review of treasurer guidelines/policies especially around investing PR funds – Jackie stated that while she is treasurer that all recommendations for CD purchases, investments or reinvestments will go to the Board for a majority vote. When the Treasurer Duties are updated that policy will be included.
- d) Resurrection of end-of-year honoraria discussion. Petitioner Dinah dropped this item from further discussion because LOSAP would allow a double allocation for dual qualifying personnel.
- e) Discussion of purchasing tablets for Lee Dyal’s geo-tracking software. Agreement by board members to purchase one tablet to train with as pricing was expected to be within the \$200 range (including charging cord and protective cases). There was some discussion of use and storage.
- f) There was a request from Alina to have chargers on hand for the inside of response vehicle as it has been found that calls come in and volunteers’ cell phones may not have enough charge to last the duration of a call.
- g) The next board meeting was scheduled for July 6 at 6:00pm in the Portal Rescue classroom.

7) For the Good of the Order

- a) The next blood drive is set for May 12th, and there were 2 spots that still needed to be filled. Attendees Scott & Kathleen Huber volunteered to sign up for the 2 spots.
- b) Open mic: Pat Espenak introduced new neighbor, Kathleen Huber, that would be taking over the Portal Rescue newsletter.

8) Adjournment

Cary adjourned the meeting at 8:15 p.m.