

# Portal Rescue, Inc.



**P.O. Box 16331, Portal,  
AZ 85632  
(520) 558-2206**

## Board Meeting Minutes

Thursday, December 11, 2025, 6:00 PM (Arizona time) Portal Classroom  
Board: Cary Booth, Alina Downer, Aaron Smith, David Newton, Jackie Lewis, & Bec Webster  
Community: Cheryl Booth

1. Called Board Meeting to order at 6:06 PM AZ.
2. Adoption of agenda
  - a. Cary moved to adopt the agenda as written; Aaron seconded. Non-opposed, motion carried.
3. Approval of Minutes of Board meeting on Sept 11, 2025, found at [2025-09-11 Board Meeting Minutes](#)
  - a. Cary moved to approve the meeting minutes as written; Jackie seconded. Non-opposed, motion carried.
4. Reports
  - a. Fire Chief: David Newton
    - i. Operations: No fires since the September board meeting; firefighters have assisted EMTs on several calls.
    - ii. Training: Trainings have been well-attended.
    - iii. Vehicles: All vehicles currently in service. Tender1 requires troubleshooting for issues with the pump throttle.
    - iv. Grants: See **5.c. Grant application review and status.**
    - v. Facilities: No special maintenance.
  - b. EMS Chief: Alina Downer
    - i. Operations: Seven EMS calls since September, in addition to one cancelled call.
    - ii. Training: Trainings have been well-attended. Next training Sunday, December 14th. Three EMTs have completed IV practice testing and are awaiting their practical application tests.
    - iii. Vehicles: Both vehicles are currently in service. Heaters have been checked and are operational for cold weather.
    - iv. Other:
  - c. Treasurer: Jackie Lewis
    - i. See **Appendix A** for Treasurer's Report.
    - ii. The donation drive has been very successful. Donations received as of 12/9/2025 equal \$34,890. Donations are still being sent in. Donations received through December 27th will be deposited on December 29th.

- iii. Two questionnaires for VFIS insurance were completed and sent in. Thanks to David for helping with the numbers.
- d. Member without Portfolio: Dennis McAvoy Jr
  - i. No new reports.
- e. Secretary: Bec Webster
  - i. No new reports.
- f. VP Report: Aaron Smith
  - i. No new reports.
- g. President: Cary Booth
  - i. No new reports.

5. Continued Business

- a. Building project progress
  - i. Responders Lounge- New wire storage racks have been purchased to further the ongoing reorganization process of the fire bay.
  - ii. Fire Building storage- Newton and Downer installed 1 of 2 sliding storage shelving units.
- b. Land search for radio tower status update- no progress.
- c. Grant application review and status
  - i. David to begin wrapping up the RFD special project grant application.
  - ii. Notified by three of four tribes that we were not awarded funds for our ambulance grant request.
  - iii. David proposes we consider smaller, better-defined projects to seek funding for, going forward.

6. New Business:

- a. 2026 Portal Rescue Board Meeting Schedule:
  - January 15th
  - March 14th (Annual Meeting)
  - May 14th
  - July 9th
  - September 10th
  - December 10th
- b. 2026 Budget Prep
  - i. The overall budget from 2025 to 2026 remains largely unchanged, with some exceptions such as membership dues increasing and EMS spending decreasing.
  - ii. Marilyn Forestall requested funds from the Luthold Foundation and Western Hydro to fund prizes for the Bowls and Spoons event, with Portal Rescue providing \$1,000 towards prizes as well.

7. For the Good of the Order

- a. Next Blood Drive: Jan.15th, 2026
  - i. Jackie was awarded "MVP of Southeastern Arizona" by the American Red Cross on account of her tremendous efforts to organize and maintain local blood drive efforts.
- b. Portal Rescue BBQ recap/review and lessons learned.
  - i. Need to emphasize 'potluck' on future advertisements- RSVPs would be helpful as well.
  - ii. Games were very entertaining and greatly enjoyed by all in attendance.
  - iii. Would like more members in attendance next year with active roles to allow community members to meet and discuss with volunteers.
- c. Portal Rescue volunteer Christmas Party planning review
  - i. Aaron to finalize catering logistics with Ed Castillion.

d. Community open mic  
i. No Comments.

8. Adjourned at 7: 49 PM AZ.

## Appendix A: Treasurer's 2025 Year-to-date Report

**Jan 1 thru July 10, 2025**

**Checking:**

**Beginning Balance: \$95,860.07**

**INCOME: \$73,646.61**

Donations: \$52,475.75

Fire Income:

Fundraising Inc: \$12,575.94

(includes donated expenses)

Grants: \$518.93

Interest Deposit: \$9,920.48

Misc Inc: \$1847.19 (incorrect \$1,704 refund from

Workman's Comp)

Phone Book Sales: \$414

Rent: \$250.

**EXPENSES: \$42,807.22**

Chief's Meetings: \$160.16

Dues: \$100.00

EMS Supply/Equip: \$3895.40

EMS Training: 983.25

Fire Supply/Equip: \$3,345.24

Fundraising Exp: \$1,959.74

Insurance: \$12,043

Heli Membership: \$2,875.00

Misc. Exp: \$229.67

Office: \$1,326.45

Radio Ops: \$1,112.36

Structure Maint: \$6,140.75

Utilities: \$4,056.55

Vehicle Ops: \$2,875.12

Check Deposits to be made (not included above)

Donations: \$ 1,800.

Cash Deposits to be made (not included above)

Fundraising: \$40.00

Rent: \$224.40

Donations: \$257.00

Phone book sales: \$15.00

Petty Cash on hand: \$119.40

Excess stamps on hand: \$58.40

### EDWARD JONES CURRENT BALANCE:

Money Market Checking: \$128,909.51

### EDWARD JONES CDs: \$205,000

Goldman Sachs (4.2%) \$30K – 2/4/26

Bank America (4.05%) \$30K – 4/2/26

Wells Fargo (4.15%) \$30K – 7/22/26

Wells Fargo (3.75%) \$30K – 9/18/26

Wells Fargo (3.75%) \$30K – 11/27/26

American Express (4.15%) \$40K – 1/22/27

\*Morgan Stanley (4.15%) \$15K – 1/22/27

\*Dedicated MUMA – interest use only